

Check list for potential supervisors

General requirements

1. Member of the academic staff of the University at Level B or above Yes No
2. Holds a qualification at a level above that for which the candidate seeks to be supervised Yes No
3. Holds a qualification at the same level as that for which the candidate seeks to be supervised & is research active according to the University definition Yes No

Specific requirements

1. Has acted as an associate supervisor for the successful completion of at least two candidatures at a recognised tertiary institution Yes No
2. Has acted as a supervisor or an associate supervisor for at least 12 months duration at a recognised tertiary institution, AND has completed the Institute for Teaching and Learning Postgraduate Supervision Development Program Yes No
3. Has acted as a supervisor for the successful completion of at least one candidature at a recognised tertiary institution. Yes No

Potential supervisors must meet the general and specific requirements. To meet the general requirements potential supervisors must meet criterion 1 and either 2 or 3. To meet the specific requirements they must meet one of 1 or 2 or 3.

Check list for potential associate supervisors

General requirements

1. Member of the academic staff of the University at Level B or above Yes No
2. Holds a qualification at a level above that for which the candidate seeks to be supervised Yes No
3. Holds a qualification at the same level as that for which the candidate seeks to be supervised & is research active according to the University definition Yes No
4. Honorary associate of the University Yes No

Specific requirement

The School believes the potential associate supervisor has demonstrated ability to successfully supervise a candidature to completion. Yes No

Potential associate supervisors must meet the general requirements to be a supervisor (meet criterion 1 and either 2 or 3) or be an honorary associate of the University (criterion 4). The School also needs to be confident that the associate supervisor has demonstrated ability to successfully supervise a candidature to completion.

University definition of research active academic staff

To be classified as research active, a staff member must have a minimum of EITHER:

1. Publications in the past three (3) years that satisfy the requirement for at least three (3) DEST publications (i.e., 1 research book, or 3 chapters in a research book, or 3 refereed journal articles, or 3 refereed conference papers, or an appropriate combination of chapters and papers), as reported in the HERDC, or a combination of at least three patents, refereed designs, creative works or major exhibitions as collected by The University of Sydney.
OR
- 2a. Publications in the past three (3) years that satisfy the requirement for at least one (1) DEST publication (i.e., 1 chapter in a research book, or 1 refereed journal article, or 1 refereed conference paper), as reported in the HERDC, or a patent, refereed design, creative work or a major exhibition as collected by The University of Sydney.
and
- 2b. Satisfied at least one (1) of the following:
 - Supervised to successful completion at least one (1) research higher degree student in the past four (4) years
or
 - Received at least one (1) external grant of more than \$5000 from a competitive grant scheme or from industry in the past three (3) years.

[Definition adopted by University Research Committee April 2002 and reviewed September 2003 & August 2004]