



The University of Sydney

**FACULTY OF HEALTH SCIENCES POSTDOCTORAL
RESEARCH FELLOWSHIPS 2009
GUIDELINES
CLOSING: 21st November 2008**

The Faculty of Health Sciences Postdoctoral Fellowships have been established to support excellence in full-time research undertaken in any Research Group or Research Centre at the Faculty. The purpose of these Fellowships is to retain or attract promising, research active, early career researchers to work independently under the mentorship of our leading senior researchers to further build our externally funded research programs. Successful Fellows are expected to be based full-time at the University for the duration of the Fellowship. The Faculty will offer up to five new Fellowships in 2009. Applications will be submitted jointly by a mentoring senior researcher and the proposed Fellow. During the Fellowship the senior researcher and Fellow will seek external funding to support the Fellow.

Assessment Criteria

Excellence will be the primary criterion in terms of the research capacity of the proposed Fellow, the track record of the senior researcher (particularly with external research income), and the prospects for the proposed research to achieve external research income. The track record of the proposed Fellow will be assessed relative to opportunity and the senior researcher will be assessed in terms of the likelihood of securing continued external research funding.

Overlap with other Fellowship schemes

Proposed Fellows who have applied in 2008 for Fellowship support from other sources may apply to the Faculty of Health Sciences Fellowship Scheme provided full disclosure is made in the application. If the proposed Fellow is awarded a Fellowship from another source for funding commencing in 2009 or later, the Faculty application will be withdrawn. If a Faculty Fellow is awarded a Fellowship from another source during the period of funding, Faculty funds will be withdrawn.

Preparing an Application

The application form and related information is available from the Faculty research website at:

http://www.fhs.usyd.edu.au/research_innovation/docs/post_doc_application_form.pdf-PDF
http://www.fhs.usyd.edu.au/research_innovation/docs/post_doc_application_form.doc-word

Applications are to be submitted by the mentoring senior researchers through the convenor of the relevant research group or head of the relevant research centre.

Applications will include the following:

1. A two page outline describing the externally funded research program being developed, the proposed project, and how the proposed Fellowship applicant will contribute to this effort. Use the headings: (1) **Title of the Project**; (2) **Aims and Significance of the Project**; (3) **Research Plan, Methods & Techniques**.
2. Curriculum vitae, including a list of grants and publications in the last five years, for the mentor and proposed Fellow.
3. Verification that all requirements for the award of a Doctorate have been met. See also the Conditions of Award (2).
4. Two referee's reports for the proposed Fellow to be completed using the template available from the Faculty research website. The referee's reports are to be sent directly to the Team Leader, Research and Innovation and not be attached to the application.

Conditions of Award

The Fellowship is awarded under the following conditions:

1. A fellowship will not be awarded for an applicant who holds a continuing appointment in the University.
2. Fellowship applicants must have a PhD award dated no earlier than 1 January 2004.
3. Fellows will become employees of the University of Sydney. The University will not provide funding to affiliated institutions to appoint Fellows;
4. Fellowships are research-intensive positions but as part of the duties of their role as an employee of the University of Sydney, Fellows may undertake a small amount of teaching. Accordingly, there is no additional remuneration for teaching activities.
5. Awards will initially be offered for three years, subject to satisfactory progress;
6. Appointments must commence within six months of a formal letter of offer, unless the Dean approves otherwise;
7. A salary will be provided at Level A step 6 of the University's academic salary scale. Level of appointment and responsibility will be commensurate with qualifications and experience;
8. A minimum cost airfare direct to Sydney will be provided. Fares for dependants, visa charges and removal expenses, will not be provided. Claims for airfares will normally be paid on production of an invoice or a receipt from a travel agency;
9. Fellows are required to provide an annual report of their research work, grants awarded, grants applied for and their status, and details of their intended program for the following year. This will be forwarded to the Associate Dean Research and Innovation and be accompanied by an evaluative commentary by the Convenor of the Research Group or Director of the Research Centre. A final report must be forwarded to the Faculty Office at the completion of the Fellowship. The final report will cover all aspects of the work undertaken, including grants awarded, grants applied for and their status, details of student supervision or co-supervision, conference presentations and publications, and details of any new knowledge gained in the field of study. The report will be accompanied by an

evaluative commentary by the Convenor of the Research Group or Director of the Research Centre.

10. Fellows are entitled to recreational, sickness and parental leave in accordance with the University general policy for all staff. All recreational leave must be taken within the period of the appointment. Requests to suspend or vary the hours of an award for any other reason should be made in conjunction with the mentoring senior researcher and Convenor of the Research Group or Director of the Research Centre and are to be submitted to the Associate Dean Research and Innovation and approved by the Dean;
11. Any Fellow considered not to be making satisfactory progress will have the Fellowship reviewed by a committee appointed by the Dean which, at its absolute discretion, may terminate the Fellowship with six weeks notice.
12. The University asserts certain ownership rights of intellectual property created in the course of the fellowship subject to the University's Intellectual Property Rule:
<http://www.usyd.edu.au/policy/>